

# APPLICATION FOR WORK PERMIT

*Mukwonago Area School District  
Mukwonago, Wisconsin*

Department of Workforce Development, Equal rights Division, P.O. Box 8928, Madison, 53708-8928,  
PH# 608-266-6860

## REQUIREMENTS FOR CHILD LABOR PERMIT

1. Proof of age: Birth Record, Baptismal record, OR Drivers License issued by the Department of Transportation.
2. The minor's **ORIGINAL SOCIAL SECURITY CARD** (If you need a new card, you may get a temporary printout from the Social Security Office at 707 N Grand Ave., Waukesha, WI 53186. (1-800-772-1213)
3. LETTER FROM EMPLOYER STATING THE INTENT TO EMPLOY THE MINOR ALONG WITH THE JOB DUTIES, HOURS OF WORK THE MINOR WILL BE WORKING.
4. NOTE FROM THE MINOR'S PARENT / GUARDIAN giving their permission for minor to obtain job from mentioned employer.
5. Statutory PERMIT FEE IS \$10.00. The employer is required to pay the permit fee. If the minor advances the fee, the Employer shall reimburse the minor not later than the minor's first paycheck.

## TO BE COMPLETED BY EMPLOYER

WORK PERMIT ISSUED TO: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

PHONE NUMBER: (     ) \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

TYPE OF WORK: \_\_\_\_\_

EMPLOYER'S ADDRESS: \_\_\_\_\_

City

State

Zip

SIGNATURE OF EMPLOYER \_\_\_\_\_

Do parents own the business  Yes  No

\_\_\_\_\_  
Parent / Guardian Signature