MUKWONAGO AREA SCHOOL DISTRICT
Board of Education Meeting
September 10, 2018, 7:00 pm
DISTRICT OFFICE

Upon request to the Superintendent's office (363-6300), submitted twenty-four (24) hours in advance, the District shall make reasonable accommodations, including the provision of informational material in an alternative format, for any person with disabilities to be able to attend this meeting.

This meeting is a meeting of the School Board in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Agenda

A. **Call to Order, moment of silence, Pledge of Allegiance, roll call, open meeting notice**

B. **Citizens' Comments**

C. **Consent Agenda**
   1) Approval of Board Minutes of August 20, 2018

D. **Action Items**
   1) Appointments

E. **Student Learning Committee (see 8/28/18 minutes)**
   1) 4-Year-Old Kindergarten Curricular Revisions
   2) English Language Arts Curricular Revisions
   3) Mukwonago High School - New Course Curriculum Development
   4) Park View Middle School – New Course Curriculum Development

F. **Finance and Facilities Report**
   1) Administrative Guideline Review - Policy 8600 Transportation
   2) MHS Project Update

H. **Unfinished Business**
   1) Superintendent Report: Enrollment Update, Eagleville Charter Renewal Process
   2) Correspondence, Legislation
   3) Board member questions

I. **Executive Session:** Exemption 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

J. **Citizens Comments**

K. **Adjournment**

Regular Meeting
Mukwonago Board of Education
Meeting Minutes
August 20, 2018

Present:	Mary D'Amour, Erika Conner, Cheri Winchowky, Andy Mahnke, Art Schneider, Todd Clemens, Jill Werner, Jeff Voelkel, Craig Vertz
Others Present:	Shawn McNulty, Tom Karthausser, Nick Reichhoff, Jim Darin, Curt Wiebelhaus, Eric Weier

Meeting called to order at 7:05 p.m.

Citizens Comments

None

Consent Agenda

The Board Minutes of July 30, 2018, voucher numbers 118737 to 118974 in Funds 10, 21, 27, 41, 50 & 72 totaling $1,200,669.25 and Receipts for July, 2018 in Funds 10, 21, 27, 41, 50 & 72 totaling $548,147.89 were approved by consent.

Action Items

Motion: Schneider motioned, Werner seconded to approve the appointments of Kristin Teska, Interventionist PVMS/EECS; Sarah Abram, Kindergarten Teacher, PVES; Ashley Ausprung, 50% 3rd Gr. PVES; William Bojar, 6th Gr Teacher, SES; Jacquelyn Bailey, 20% Spanish, EECS; and Trisha Dahl, Gifted & Talented Teacher, SES?EECS. MOTION CARRIED

Motion: Manke motioned, Schneider seconded to approve Policy 2521.01 - Instructional Use of Media as modified. MOTION CARRIED

Motion: Winchowky motioned, D'Amour seconded to approve Project Lead the Way: Elementary Computer Science Curriculum. MOTION CARRIED.

Motion: D'Amour motioned, Winchowky seconded to approve the proposed 2018-19 Budget and Tax Levy. MOTION CARRIED

Committee Reports

Student Learning Update – 1) High School and Middle School Schedule Update - Mr. Reichhoff updated the school board on the new schedule at MHS and the modified schedule at PVMS; 2) "Your Choice" Opioid Program - Mr. Reichhoff updated the Board on the upcoming anti-drug presentations that will be given this fall and spring; 3) Policy 5530.01 Random Drug Screening - Administrative Guidelines - Mr. Darin explained the procedures that will be used to administer the drug screening policy.

Finance and Facilities Update - 1) MHS Project Update - Mr. Wiebelhaus updated the school board on the progress of the high school construction as well as where we are with the

finances; 2) Transportation Appeals - Mr. Karthausser asked the Board for input on how they would like the administration to handle bus stop/route appeals.

Pupil Services Update - 1) 2017-18 Seclusion and Restraint Update - As required by state law, Mr. Lemke and Mr. Weier reviewed the data in the 2017-18 Seclusion and Restraint report; 2) 2017-18 Youth Risk Behavior Survey Update - Mr. Lemke and Mr. Weier also updated the Board on the Youth Risk Behavior Survey and the results thereof. The Board requested that administration return with a plan to address concerns highlighted in the results.

Unfinished Business

Superintendent's Report – Mr. McNulty provide an enrolment update and reviewed the proposed Board calendar for the 2018-19 school year..\

Executive Session

Motion: Conner motioned, D'Amour seconded to move into executive session at 8:26 pm. ROLL CALL VOTE. MOTION CARRIED 9-0

Reconvene into Open Session

Motion: Conner motioned, Werner seconded to return to open session at 8:59 pm. ROLL CALL VOTE. MOTION CARRIED 9-0

Citizens Comments

None

Adjournment

Motion: Schneider motioned, Winchowky seconded to adjourn at 9:00 pm. ROLL CALL VOTE. MOTION CARRIED 9-0

_____
Mary D'Amour, School Board President

_____
Cheri Winchowky, School Board Clerk

The next regular Board meeting is September 10th at 7:00 p.m. at the District Office

Mukwonago Area School District

Memo

To: Board of Education Members

From: Susan Muenter, Director of Human Resources

Date: September 10, 2018

Re: Resignation & Hiring Recommendations

Resignations (as of 9/6/18)
None

Appointments (new hires for 2018-19 school year)

Sara Schmit - Title 1 Teacher - .47 FTE Limited Term, Rolling Hills Elementary School

Learning Committee Meeting
Meeting Minutes
August 28, 2018

Present: Erika Conner, Jeff Voelkel, Cheri Winchowky
Others Present: Stephanie Blue, Nick Reichhoff

The meeting was called to by C. Winchowky at 7:00 pm.

Citizens Comments

None.

4-Year-Old Kindergarten Curricular Revisions

Mrs. Blue, the district's 4K coordinator, presented information about the work done by a group of 4K and 5K teachers over the past several months. Along with Sue Perkins, the group has reviewed the 4K curriculum and created common documents for all 4K sites. In addition, the group wrote a vision and guiding framework that can be shared with parents.

English Language Arts Curricular Revisions

Mr. Reichhoff reviewed information in the packet related to revisions to the districts literacy curriculum in grades 3-12. This included a review of pacing guides and course outlines.

Mukwonago High School New Course Development

Last winter, the school board approved additions to the Mukwonago High School course catalog. Many of the courses have been further developed during the summer months, and those curriculum documents were reviewed by Mr. Reichhoff. Course materials were reviewed for Disney Literature, Sports Literature, World Perspectives in Literature, AP US Government and Politics, AP World History, and Business & Marketing Leadership.

Park View Middle School New Course Development

One additional course, Super Child Care 101, was approved at Park View Middle School for the 2018-19 school year. Curriculum materials for this courses were reviewed.

MASD/UW-Whitewater Master's Degree Program

Mr. Reichhoff shared the projects completed by the participants in the joint MASD/UW-Whitewater master's degree program. Five district teachers graduated this summer, and a third cohort is set to begin in September.

Teacher Preparation / Assigned Time by Grade Level

Mr. Reichhoff reviewed information collected about teacher preparation time by grade/building.

Director Report

Mr. Reichhoff shared brief updates on a variety of projects currently underway within the Student Learning department including specials scheduling, accelerated math students attending class at PVMS, and the math curriculum renewal process for Park View and MHS.

Adjournment

Motion: E. Conner made a motion to adjourn at 8:53 pm. J. Voelkel seconded. MOTION CARRIED.

The next Board meeting is September 10 at 7:00 p.m. at the MASD District Office.

Mukwonago Area School District

Building Better Schools Together

To: School Board
From: Tom Karthausser
Date: September 6, 2018
Subject: Transportation Appeals

I am in the process of updating an Administrative Guideline to handle bus appeals.

Following the directives from our last Board meeting, for '18-19 I plan to consider all initial appeals and render a decision based on the criteria I shared at the last meeting. If parents wish to escalate their appeal beyond my decision, I will let them know that the Finance and Facilities Committee will take final appeals. We will determine a date in September for final appeals to be made.

Following the 2018-19 school year, I will change the appeals process such that all final appeals will be made to me. This will remove the Finance and Facilities Committee from hearing parent appeals. If the Board is in agreement, I will clarify this process on our website so parents understand what steps they need to take regarding bus appeals.

MUKWONAGO AREA SCHOOL DISTRICT ENROLLMENT 2018-2019
ENROLLMENT CHART

Last Yr	PROGRAM	TOTAL			KIDS C #1		KIDS C #2		L. LAMBS		ST. JOSEPH		ST. PAUL		VERNON		YMCA		Average Size
Sep 2017	4K PARTNER SITES	0	Unassgn		AM (max 16)		AM (max 18)		AM (max 17)		AM (max 18)		AM (max 35)		AM (max 20)		AM (max 40)		0.00
223	SUBTOTAL	0	tot by site	0	PM (max 16)	0	PM (max 18)	0		0		0		0	PM (max 20)	0	PM (max 60)	0	14 sections

	SCHOOL		E. Childhood		5K		GRADE 1		GRADE 2		GRADE 3		GRADE 4		GRADE 5		GRADE 6		
432	BIG BEND	427	LORENZ	3	HAAS	23	BORGEN	23	AINSWOR	25	MOSER	19	JOHNSON	23	CZARAPA	21	KALASHIA	27	22.47
					MARX	21	GLUSZCZ	23	JESTER	26	STONE	19	KIESOW	24	FIEWEGEI	21	KOZLOWS	27	19 sections
					SACKMAS	21	OSTERBEI	21			VADNAIS	18	ROBINS	22	WALSH	23			
517	CLARENDON	498	KOCEJA	5	CASH	20	BEINLICH	22	BRADFOR	25	MERTENS	18	BECKWITH	24	KERSHASI	27	LANG	28	23.71
					HETZNECI	22	LEONARD	24	GAURA	25	NICOSON	19	CHRISTIAI	22	VOELKEL	28	RADUENZ	28	21 sections
					MATUS	21	MOLKENT	23	GRAU	24	ROEMER	19	LEGAWIEC	23	WRIGHT	27	SMITH	29	
97	EAGLEVILLE CHTR	113			BARRIOS	19	HEINRITZ	21	STEIB .5	16	STEIB .5	9	Steib/Selze	19	Steib/Selze	16	Steib/Selze	13	22.60
343	PRAIRIE VIEW	362	ACKERMA	2	ABRAM	16	DURANCE	19	STRUVE	22	AUSPRUN	17	Budz/Quak	27	CHASE	23	HARRIS	30	5 sections
			Speech	3	DOLLHOP	16	HAGENBE	18	VICK	23	BAUMANN	19	WAGNER	26	SCHUELLE	24	SCHIMELF	28	24.13
					PATTON	17	OLEN	18			McGIVERN	19					Borchert - 47%		15 sections
488	ROLLING HILLS	494			COATS	21	HINZ	21	Butler/Fiere	24	ARNOLD	27	BUTALLA	25	KORTH	21	ATKINSON	26	23.52
					HUGHES	18	TAYLOR	22	NAPIERAL	23	CHRISTIAI	27	HERRERA	24	LANG	22	CRARY	27	21 sections
					SHEA	22	WENE	21	SWEET	23	GORMAN	28	Nellis/Mille	24	LINSE	22	FALK	26	
463	SECTION	484			LANG	21	HOOLEY	20	BENNETT	22	McLAIN	27	POULSON	22	SCHWALB	30	BOJAR	30	23.05
					MORIARTY	22	KUEHL	19	KREJCARI	21	SCHULTZ	27	RANSOM	22	WILSON	28	SULLIVAN	30	21 sections
					NALE	21	OLSON	20	NUCCIO	23	SITZBERG	27	SCHROED	22	Moore/Van Engel		SWIFT	30	
2340	SUBTOTAL	2378	E. Childho	10	5K	321	GR.1	335	GR.2	322	GR.3	339	GR.4	349	GR.5	333	GR.6	379	
						21.4		20.9		23.9		22.6		23.8		22.7		26.7	

				4K	EC	5K	1	2	3	4	5	6	7	8	9	10	11	12	TOT
378	PVMS 7	387																	
378	PVMS 8	382	9/5/18																
756	SUBTOTAL	769	9/21/2018																
			10/19/201																
403	MHS 9	421	11/16/18																
392	MHS 10	405	12/21/18																
401	MHS 11	393	1/11/19																
425	MHS 12	430	2/15/19																
1621	SUBTOTAL	1649	3/15/2019																
			4/18/2019																
4717	5K-12 total	4806	5/17/2019																
4940	4K-12 total*	4806																	
	Resident Enrollment*	----																	

* 4K through 12th grade includes 558 open enrollment students who applied to come to MASD (this will not be verified until 3rd Friday)
4K through 12th grade students who applied to leave MASD through Open Enrollment: 302 (this will not be verified until 3rd Friday)

Mukwonago Area School District
Building Better Schools Together

September 5, 2018

TO: School Board

FR: Shawn McNulty

RE: Eagleville Charter

Attached is our latest charter agreement between the school board and Eagleville. The board approved the agreement in January of 2016. The contract expires on June 30 of 2019. Thus we must renew the charter during the upcoming school year.

I'm seeking Board input on how you would like to proceed. In the past, the board requested large volumes of information regarding Eagleville as some seriously considered closing the school due to tight budgets and declining enrollment. The administration provided details on student achievement, staffing, cost of operating, enrollment, etc.

However, the landscape has changed dramatically the past three years. Eagleville has thrived. Student achievement and enrollment are strong. The last charter agreement included enrollment thresholds which Eagleville has surpassed each of the last three years. For example, they have 113 students enrolled to start the 2018-19 school year and were required to have 80 to remain open. There are a number of reasons for the improvement including: adding 5K, a stable and dedicated staff, increased marketing efforts by the school, a new focus on STEM activities, a thriving Science Club, dedicated PTG, principal position, etc.

My recommendation is for us to have the Board, staff, and PTG review the current charter agreement. If there are no recommended changes from any of the groups (absent the enrollment requirements), I recommend the board approve the charter for an additional three years.

385 E. Veterans Way ▲ Mukwonago, WI 53149 ▲ (262) 363-6300 ▲ FAX (262) 363-6272
Online ▸ Web: www.masd.k12.wi.us LinkedIn: lnked.in/masdschools-9-Twitter: @MASDSCHOOLS Facebook: www.facebook.com/masdschools

Eagleville Elementary Charter School
Mukwonago's First Elementary STEM School
(An Instrumentality of the Mukwonago Area School District)
Contract with
The Mukwonago Area School Board
Term:7/1/16 Through 6/30/2019

This contract is between the Mukwonago School Board and the Eagleville Charter School Charter Team. The Charter Team will inform the Board of its members and officers by July 1 of each year.

1. Charter Team Membership: Eagleville Elementary Charter School Parent Teacher Organization (PTO), Eagleville Teacher Site Team, and Eagleville Administrative Team.
2. The MASD will appoint a principal for Eagleville.
3. The School's educational program is described as follows: The educational program of Eagleville Charter School emphasizes STEM curriculum (Science, Technology, Engineering and Mathematics) through integrated curriculum opportunities including global environmental education and stewardship. Central components of the charter school mission and vision are character development, community involvement, Spanish language enhancements, and site based learning that utilizes the natural surroundings.
4. The methods the school will use to enable pupils to attain the educational goals may include an engineering and project based math curriculum, and other Mukwonago Area School District curricula.
5. Pupil progress toward the academic goals of the school will be measured by performance on required district or state tests. School participation in community projects and partnerships will be measured against locally developed goals.
6. The school's Charter Team will oversee parent involvement through various committees.
7. The teaching staff is hired and employed by MASD. Therefore, they are licensed by the Department of Public Instruction and meet all the employment standards of the district.
8. The Eagleville staff and students will adhere to all MASD Board Policies with autonomy granted in the area of curriculum and instructional practices. Any decisions on curriculum and instructional practices will be made in cooperation with the MASD Curriculum Office.
9. There are no admission requirements beyond those of the Mukwonago Area School District.
10. The Eagleville Charter School will remain in the existing facility adjacent to Jericho Creek, the onsite MASD School Forest, with access to Eagle Springs Lake. These resources provide an additional outdoor lab space and unique learning opportunities accessible to all MASD students throughout the year and during the E3 summer session.
11. Eagleville Charter School will remain open with at least 70 students in 2016-17, 75 students in 2017-18, and 80 students in 2018-19. In the event the enrollment drops below these numbers, the school would be closed the following year. This change allows for the transition period. This would include researching, piloting, and formulating best practices. If enrollment reaches 100 or more students, additional staffing needs will be addressed by

MASD and the Charter Team. In addition, at least 5 kindergarten students must enroll at Eagleville to offer the kindergarten curriculum.

12. The enrollment process will follow a set of tiers if a waiting list is required for entrance:
    a. Tier 1: Current student
    b. Tier 2: Sibling of currently or previously enrolled Eagleville student.
    c. Tier 3: Student residing in former Eagleville enrollment area.
    d. Tier 4: Student residing in remainder of Mukwonago Area School District
    e. Tier 5: Open enrollment (out of district transfer requests)
        i. If there are too many students in a tier for the number of available openings in any grade, a lottery drawing will be conducted under the direction of the Eagleville Charter Team members and the Superintendent, and a potential wait list will be established.
13. Members of the Charter Team will be included in the selection process for filling staff vacancies. The Superintendent will have final approval over all staff appointments.

Approved by the Mukwonago Area School District Board of Education on 1/25/16.

Mary D'Amour
School Board President

Shawn McNulty
Superintendent