



FAQS ABOUT PARK VIEW—2016-2017



FAMILY COMMUNICATIONS:

Where can I find more information about Park View Middle School?

A "Family Communications" link (<http://www.masd.k12.wi.us/pvms/about/pvms-famcomm.cfm>) can be accessed under the "About Our School" tab on the school website (<http://www.masd.k12.wi.us/pvms/>). In addition to email, phone calls and conferences, PVMS makes a concerted effort to utilize a variety of methods to share information and maintain ongoing communication with parents.

- PVMS Website
- PVMS Twitter
- PVMS Facebook
- PVMS Weekly Messenger: posted to the Family Communications page every Friday
- PVMS in Pictures: posted to the Family Communications page every three weeks
- PVMS Celebrations: posted to the Family Communications page at the Conclusion of each Grading Period

ABOUT THE STUDENTS' SCHOOL DAY:

How are the houses set up?

Houses are set up randomly by grade. There are three 7th grade houses and three 8th grade houses. There are academically talented, special education and at-risk students in all houses.

What supplies does my child need?

The 2016-2017 school supply list will be posted to the PVMS website (<http://www.masd.k12.wi.us/pvms/>) under the "Families" tab on or before 7/1/2016.

What time does school start?

Homeroom begins at 7:25 AM. A warning bell rings at 7:21 AM. Students should be in the building by 7:15 AM in order to have time to get to their lockers and to homeroom on time.

How much time is there between classes?

Students have 4 minutes passing time between classes.

Is Homeroom every day?

Yes, students will start everyday with a homeroom period. A variety of activities will be planned in homeroom throughout the school year. Some examples of activities are announcements via Mustang TV, silent reading (every Monday and Thursday, beginning September 14), anti-bullying lessons, and health days.

What is PBIS?

PBIS stands for Positive Behavior Intervention and Supports. PBIS applies evidence-based programs, practices and strategies for all students to increase academic performance, improve safety, decrease problem behavior, and establish a positive school culture.

What is the Mustang Way?

Park View Middle School calls their PBIS program "The Mustang Way: Respect Yourself, Others, and Your Environment."

What are MARE awards?

MARE stands for Mustangs Always Respect Everyone & Everything. Students can receive a MARE award for doing the right thing at anytime. Special prize drawings are conducted biweekly.

Can students carry backpacks/purses?

Students may use their backpacks to and from school, but they are not allowed to carry them during the school day for safety and space issues. Small purses may be carried.

What is the policy regarding Bring Your Own Device (BYOD)?

For personal electronic devices (i.e. iPad's, IPod's, Cell phones, laptops etc.) students have the ability **with teacher permission** to use them to further the educational aims of the classroom. Students may bring personal devices into the district to access the district systems for the use of filtered internet access only. Cell phones and devices with a camera are prohibited in all locker rooms and rest rooms. Devices may not be used between

classes in the hallway, but may be accessed before homeroom and after Period 7. A brochure entitled "Acceptable Use of Personal Wireless Devices during PVMS School Hours" is available on the PVMS website under the "About Our School" tab (http://www.masd.k12.wi.us/pvms/2013_school_year/BYOD_brochure%202.pdf).

How can my child order a yearbook?

Information on yearbook orders will be mailed to your home directly from Jostens in early fall. Please contact Jostens at 1-800-953-5550 with any questions pertaining to yearbook orders after receiving and reviewing this information. The cost of the yearbook is \$27.00. A yearbook link will also be available via our school's website. Students are expected to be in compliance with the School Board dress code policy (<http://www.masd.k12.wi.us/district/boardpolicies/5511.pdf>) for all school pictures.

ABOUT THE STAFF DAY:

What time is office staff in the building?

The Main office is open from 7:00 a.m. - 3:30 p.m. The Guidance Department is open during the student day (7:00 a.m.-3:30 p.m.) Call 262-363-6292 and press the prompt option to reach the department of your choice. (Option 0-Main Office, 1-Attendance, 3-Health room, and 4-Guidance).

What time are teachers in the building?

A typical teacher day at PVMS is 7:15 a.m.-3:15 p.m. If you need to meet with a teacher please contact the teacher in advance via email or phone. In an effort to maintain a safe school environment, please check into the front office before attending your meeting. Teachers can be reached by email or phone. A directory of Mukwonago Area School District staff email addresses and phone extensions is available via the district and all school websites (<http://www.masd.k12.wi.us/district/masd-staffdirectory.cfm>). Incoming calls to teachers during the school day will go directly to voice mail. Typical email addresses are comprised of the first 5 letters in the last name along with the first 2 letters of the first followed by @masd.k12.wi.us. Please call if you have not received a timely response as our spam filter may have intercepted the email. Note: Coaches and/or advisors may depart the building earlier than 3:15 p.m. for practices, meetings and/or competitions.

SPECIAL EDUCATION:

How is information disseminated to staff regarding special education students?

There is a special education staff member that is a part of each team/House. They share the IEP information with staff on an as-needed basis only to the staff members who are directly involved with the child

REPORT CARDS AND GRADING:

Infinite Campus—how can I view my child's grades from home?

Infinite Campus allows parents/guardians to track their child (ren)'s academic progress via the internet. The Infinite Campus Portal gives parents the ability to view attendance, schedules, assignments, fees, lunch account, and grade information as well as email teachers. Schools also post announcements and messages for parents through the portal. Once a parent account has been activated, the account will remain active until all of the children associated with a parent/guardian's account are no longer enrolled in the district or the student has withdrawn or graduated from high school. The username and/or password on the Campus Portal account will not change unless the parent/guardian or student requests that a change be made. The Infinite Campus Parent Portal for the 2016-2017 school year will open in early September. We encourage each parent/guardian to obtain an individual portal account. Instructions for obtaining a parent/guardian portal account can be found at: <http://www.masd.k12.wi.us/parents-students/masd-infinitecampus.cfm>. Please email helpdesk@masd.k12.wi.us with any questions pertaining to your Infinite Campus portal account (include as many details as possible such as your name, student name, grade, return phone number, etc.) Information pertaining to the opening of the Campus Student Portal will be distributed during homeroom in early September.

PICK UP AND DROP OFF:

Where can parents drop off students?

Parents/guardians who drive their child to school are reminded to enter and exit the parking lot on the north (Hwy NN) side of the building. Between the hours of 7:00 a.m. to 7:20 a.m. and 2:20 p.m. to 2:40 p.m. the Hwy 83 entrance, west drive, and Hwy 83 exit are restricted to bus traffic only. Parents who pick up their child after school should park in the stalls painted red on the east side of the building identified as "Student Pick-Up Zone". Traffic has been observed to be the most congested from approximately 7:05 a.m. to 7:18 a.m. and 2:31 p.m. to 2:40 p.m. An aerial map of the traffic flow in the PVMS parking lot is available on the PVMS website under the "About Our School/General Information" tab. Parents and students are also encouraged to discuss appropriate behaviors while walking or riding a bicycle to and from school. For safety reasons, students riding a bicycle are expected to walk their bicycle while on campus. Parent and student cooperation with our arrival and departure

routines is greatly appreciated as we strive to provide a safe and structured campus for our students and parents.

What time do the buses drop off and what do the students do when they get to school?

Buses begin to drop students off at 7:00 AM in the circle drive in front of the school. All parent drop off's must be at the north (Pick 'n Save) entrance. Please help us with this safety issue this year. Students are free to move about the building (i.e. lockers, restrooms, return library books, pick up music lesson passes and drop off instruments), or use the Mustang Mall (bookstore) which is located in the front lobby.

Bus questions????

Please contact Dousman Transport Co., Inc. with any transportation questions. Phone: [262-392-2243](tel:262-392-2243) or Fax: [262-392-9517](tel:262-392-9517). The North Prairie Manager, Paula Heinowski, can also be reached via email at paulah@dtcbus.com

Will Park View call home if a student is absent?

School board policy (JBAC) states that parents are to notify the school by 9:00 a.m. regarding a student absence or late arrival. The PVMS 24 hour attendance line can be accessed by calling [262-363-6292](tel:262-363-6292), extension 1. A parent/guardian will be notified by phone if a student is absent and the school has no record of a parent contact. You will also receive notification via the Infinite Campus portal for any absences that are unresolved at the end of the school day.

What is the procedure for picking a student up before the end of the regular school day?

Parents should call the 24 hour attendance line (262-363-6292 Ext. 1) OR send a note with their child with any early dismissal information. Students should bring notes to the main office before homeroom, if possible. The main office will issue a pass permitting the student to leave class and proceed to the main office for pick up.

Where can parents pick up students?

If parents are picking their children up early for an appointment....they **must** come into the office. After school there is a "Parent Pick Up" area near the East entrance (Clarendon Elem. /basketball courts). There are parking spaces designated by red lines in this area (parent pick up only).

Where does a parent drop off an instrument if it is too large to transport on the bus?

Parents **must** drop off in the main office if after the start of the school day.

PHYSICAL EDUCATION, ATHLETICS, AND ACTIVITIES:

Can tennis shoes for physical education also be their street shoes?

Yes. See information in registration packet and on the supply list

Are all sports limited number sports?

No. Boys' and Girls' Basketball, Girls' Volleyball, and Pom and Dance are the limited number sports. Some other activities, however, do need to be limited due to the number of supervisors.

Does everyone need a physical?

All students participating in a sport must have a **valid physical on file prior to the first day of tryouts/practice**. The physicals are **USUALLY** good for two school years.

When and how do you sign up for extra curricular activities?

Students should listen to the Mustang TV announcements during homeroom and in the afternoon announcements during 7th hour. They will be notified of the deadline to turn in their applications. Information is also on the PVMS website.

PARENT INVOLVEMENT:

Do parents need to fill out a new parent volunteer form at PVMS?

A copy of this application must be completed and on file with each school at which you wish to volunteer. Completed forms will remain on file at each school for the period your child (ren) is/are enrolled. Unless notified otherwise, all volunteers who were approved at PVMS for the 2015-2016 school year are also approved for the 2016-2017 school year. The form is available at: http://www.masd.k12.wi.us/cms_files/resources/volunteer%20application%204-2015.pdf

PVMS LIBRARY TECHNOLOGY CENTER:***When can my student use the library?***

The PVMS Library Technology Center is open from 7:00 a.m. to 3:00 p.m. on school days. Students can visit the library for school-related assignments or book check-out before or after school or during a study hall with a Mustang Pass.

LUNCH AT PVMS:***Where can I find a lunch menu?***

You can go the Mukwonago Area School District website www.masd.k12.wi.us. Click on the link for Park View Middle School. Lunch menus are also available at masd.nutrislice.com or can be accessed through the Nutrislice app on [iTunes](#) or [Google Play](#).

How do I apply for free or reduced-priced lunch?

Ask for an application form in the Main Office or print one from the Mukwonago Area School District website, www.masd.k12.wi.us. Click on Printable forms. Return the completed form to the Main Office.

PAYMENT OF FEES, FINES, AND/OR LUNCH:

Fees can be paid at the school with a check made payable to the Mukwonago Area School District (MASD). Fees can also be paid online through Revtrak. This can be accessed through your child's Infinite Campus account. The district will have a grace period from 8/1/16 – 9/6/16 waiving the RevTrak fee for making online payments.