

SCHOOL MEDICATION

In compliance with the State of Wisconsin Medical Examining Board's ruling regarding dispensing of medication in school, the Mukwonago Area School District's medication policy is as follows:

ADMINISTRATION OF MEDICATIONS

1. PARENTAL CONSENT REQUIRED – LABELING

No medication shall be administered without specific, written request of parents. Any parent requesting school personnel to administer any medication(s) shall supply such medication(s) in a clearly labeled container indicating the name of the student, the name of the medication, the dosage, the time to be given, the name of the physician and any other pertinent information felt necessary in a particular case, including the name of the pharmacy where appropriate.

PRESCRIPTION MEDICATIONS

No prescription medication shall be administered without prior "directional" contact from a physician. Authorization for PRESCRIPTION medication form must be completed and signed by the physician. The form may be returned to school by student or faxed by the physician's office. The physician must express a willingness to accept direct communication from the person dispensing or administering the medication. The physician must state in writing the specific conditions under which he or she should be contacted regarding the condition or reactions of the student receiving the medication. Prescription medication must be supplied by the pupil's parent or guardian in the original pharmacy-labeled package, and the package must specify the pupil's name, the prescriber's name, the name of the drug, the dose, the effective date and the directions. The physician or pharmacist shall be requested by the parent or guardian to supply a properly labeled bottle of medication for the school health authorities. All prescription medications must be stored securely in the school health room and administered by designated staff.

2. NONPRESCRIPTION MEDICATIONS

WI Statute 118.29(2)(1) notes that school employees or volunteers "may administer any drug which may lawfully be sold over the counter without a prescription to a pupil in compliance with the written instructions of the pupil's parent or guardian if the pupil's parent or guardian consents in writing." Nonprescription drugs must be supplied by the pupil's parents or guardian in the original sealed manufacturer's package, and the package must list the ingredients and recommended therapeutic dose. Parent or guardian must complete an Authorization for NONPRESCRIPTION medications form including indications for use of medications and appropriate dosage for their child, within standard package directions. A pupil may be administered a nonprescription drug in a dosage other than the recommended therapeutic dose only with the written approval of the pupil's practitioner.

Training Required For Administration of Prescription and Nonprescription medications: none of the persons enumerated above may administer either to a pupil unless the person has received appropriate training that has been approved by DPI. The person administering the drug to a pupil is not immune from civil liability if he or she has not received DPI-approved training and the authorizer is not immune from civil liability if he or she authorizes a person who has not received DPI-training to administer a drug to a pupil.

Immunity from Civil Liability

Any person enumerated above from civil liability for his or her acts or omissions in administering a prescription or nonprescription drug to a pupil unless he or she is a healthcare professional or the act or omission constitutes a high degree of negligence. A person who authorizes a person enumerated above to administer a prescription or nonprescription drug to a pupil is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required DPI approved training to administer a nonprescription drug product or the prescription drug to a pupil.

3. RECORDKEEPING REQUIREMENT

An up-to-date roster of students receiving medication in school shall be maintained in the student's school health office. Such lists shall be reviewed periodically by the school nurse. An individual record for each pupil shall be kept and will include the dosage, time administered and by whom.

4. SELF-ADMINISTRATION OF MEDICATION

All Prescription Medications must be stored securely in the School Health Room and administered by designated trained staff. Students in grades 7-12 may be granted the responsibility to carry and self-administer Non-Prescription medications at school.

Self-administration of non-prescription and emergency medications may be allowed with the approval of parent or guardian, and physician in the case of prescription emergency medications. Students may submit a letter of approval from the parent or guardian and physician or signed permission for self-administration as part of Authorization for Medication forms. These forms shall be kept on file in the health room.

Mukwonago Area School District is not responsible for the self-administration of medication by pupils.

These provisions have been incorporated by the Mukwonago Area School District for the safety and protection of the pupil on medication, his/her classroom peers, and the school personnel.

DATE APPROVED:	April 14, 1975
DATE REVISED:	September 13, 1982
DATE REVISED:	February 16, 1987
DATE REVIEWED:	October, 1991
DATE REVIEWED:	May 5, 1997
DATE REVISED:	November 17, 2003
DATE REVIEWED:	August 13, 2007
DATE REVISED:	April 27, 2009
DATE REVISED:	May 24, 2010