

# MUKWONAGO HIGH SCHOOL

*Opportunity, Commitment, Success*

## HONOR PASS

The Honor Pass is designed to recognize students for responsible school behavior through the Mukwonago Way. An honor pass is open to all students at MHS with seniors being eligible for special arrival/departure privileges.

### Criteria

**Juniors & Seniors Only.** Meet the following criteria:

- a. Academic average of 2.00 or higher the previous quarter. No grade of F or Incomplete grades\*.  
\*Students receiving Incompletes may apply after they receive a letter grade for the incomplete.  
(Note: Quarter grades are used to determine eligibility.)
- b. No administrative disciplinary action against the student during the previous quarter or semester.
- c. Students must receive a grade of "O" or "G" in every class for the Attitude/Effort grade.
- d. New students must have been in attendance at Mukwonago High School the entire previous quarter to qualify for the Honor Pass.

### Application Procedure

Applications are available in the Associate's Principal's Office and also available online at the Mukwonago School District webpage (under printable forms) <http://www.masd.k12.wi.us/>. Students must return their completed application to the Associate Principals' Office, **by September 30th, 2016**. It is the student's responsibility to apply each semester based upon his/her eligibility.

### Privileges

All students at Mukwonago High School have the opportunity to earn an Honor Pass at some point. Students who have an honor pass will be allowed to use their pass to go to the library and to see other teachers during the teacher's prep or a study hall when pre-arranged with the teacher. In addition, students may go to areas within the school during his/her study hall without obtaining a formal pass provided that he/she is carrying a valid Honor Pass and has obtained permission from receiving staff members prior to using the Honor Pass. *Seniors* have the extra privilege, with parent permission, of late arrival or early release if the student schedule indicates a period 1 or end-of-day study hall/halls.

### Revocation Consequences

Awarded Honor Passes will be revoked if that student receives a disciplinary consequence during the semester in which they have the honor pass (school year) or if any of the following rules listed below are not followed:

1. The Honor Pass must be carried only by the student to whom it is issued.
2. The Honor Pass must be presented to a staff member upon request.
3. Each student must present his/her Honor Pass and sign out indicating where he/she is going.
4. The student must have received permission from the receiving staff member before reporting.
5. Seniors granted permission for early release who leave the building may not re-enter the building until 2:45 p.m.
6. The Honor Pass will be issued by semester. (Lost Honor Passes will be replaced once only.)
7. Honor Passes may not be used to go to the commons or health room.
8. The student does not follow the correct school schedule. It is the **STUDENTS** responsibility to know the school schedule we will be following each day, i.e., Wednesday Schedule, Homeroom Schedule.

**Failure to follow these procedures will result in revocation of the Honor Pass or regular pass.**

# HONOR PASS APPLICATION FORM

## RETURN TO ASSOCIATE PRINCIPALS' OFFICE

**(All students complete)**

(circle one)

Semester 1 2 of 20\_\_\_\_ - \_\_\_\_ SCHOOL YEAR

Grade: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Counselor: \_\_\_\_\_

Student Name: \_\_\_\_\_

1st Hour Teacher: \_\_\_\_\_

**SENIORS ONLY -**

PARENT SIGNATURE NEEDED **IF** EARLY RELEASE OR LATE ARRIVAL IS DESIRED & YOU HAVE A PERIOD 1 OR END-OF-DAY STUDY HALL(S):

**Choose one, if applicable:** \_\_\_\_\_ Late Arrival \_\_\_\_\_ Early Release

My son/daughter has my permission to arrive to school late or leave school early instead of attending a study hall period 1 or at the end of the scheduled day.

\_\_\_\_\_  
(Print Parent/Guardian Name)

\_\_\_\_\_  
(Signature of Parent/Guardian)

**Office Use Only:**

\_\_\_\_\_  
Associate Principal's Signature

**Approve**

**Disapprove**

**LATE ARRIVAL OR  
EARLY RELEASE**

**Approve**

**Disapprove**

DISAPPROVED BECAUSE...

- Your application was received after the deadline.
- You did not have a minimum 2.0 G.P.A. the previous semester.
- You did not have "O" (Outstanding) or "G" (Good) for the A/E (Attitude/Effort) grade.
- You had at least one grade of F.
- You received an Incomplete (may re-apply after Incomplete is made up).
- You had negative comment(s) from teacher(s) on your last semester report card.
- You had any administrative consequences on file for the previous or current school year.
- Other: \_\_\_\_\_